

THE UNITED REPUBLIC OF TANZANIA

MINISTRY OF CONSTITUTIONAL AFFAIRS AND JUSTICE

REGISTRATION INSOLVENCY AND TRUSTEESHIP AGENCY (RITA)



Request for Expression of Interest (EOI)

For

Provision of Consultancy Services for Design and Supervision of Construction works for Archives House located in Bagamoyo at Pwani Region Tanzania

For

Bid No. AE/057/2009-2010/HQ/CS/03

1. Registration Insolvency and Trusteeship Agency (RITA) has set aside funds for construction of Archives House during the financial year 2009/2010. It is intended that part of the proceeds of the funds will be used to cater for eligible payments for the Provision of Consultant Services for design and supervision of the construction works.
2. Registration Insolvency and Trusteeship Agency (RITA) now invites qualified consultants to express their interest in providing the required services.
3. Interested firm must submit relevant information indicating their qualifications for performing the required services. Information required shall include but not limited to
 - Company profile
 - Registration Certificates
 - Description of assignment of similar nature in the previous three years
 - Availability of appropriate skills among key staff
 - For each project performed, the consultant must provide the name and address of the client, date(s) of execution, name(s) of lead association firms
 - Audited financial statement for the past three years
4. Consultant may associate to enhance their qualifications

5. A consultant will be selected in accordance with the Public Procurement (Selection and Employment of Consultants) Regulations, 2005 - GN No. 98 of 15th April, 2005. – **Selection based on Consultant Qualifications.**
6. Interested consultants are required to collect **Terms of Reference** at the address below from 08.00am to 03: 30pm local time, from Mondays to Friday, except on Public Holidays.
7. Expression of interest must be delivered to the address below by Thursday, 25th February 2010 at 10.00 hours and clearly marked “**Expression of Interest for Provision of Consultancy Services for Design and Supervision of Construction works for Archive House located in Bagamoyo at Pwani Region Tanzania.**”

Chief Executive Officer
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